Healthy Populations Institute (HPI)

MOVING HEALTH RESEARCH UPSTREAM

FLAGSHIP PROJECT LEAD MEMBERSHIP

ABOUT THE HEALTHY POPULATIONS INSTITUTE

- Established in 1993 as a Senate-approved research centre at Dalhousie University
- A leading centre for population health, promoting health equity by understanding and influencing the complex conditions that impact the health of communities and populations.
- Supported by and engaging researchers in disciplines from the Faculty of Health, Dentistry, Medicine & others

Vision

HPI is a leading research institute that creates knowledge and mobilizes evidence to improve population health in Atlantic Canada and beyond.

Mission

- **Collaborate** across research disciplines and sectors to create new knowledge and mobilize evidence for healthy populations
- **Connect** researchers with system stakeholders to ensure that transdisciplinary population health research is solutions-based and addresses regional, national and international priorities
- **Change** population health of individuals, communities, and under-served populations by translating research into action

Values

Research Excellence	Collaboration (interdischiplinary & intersectoral)	Social Justice

FLAGSHIP PROJECTS

HPI has selected four 'flagship' population health projects to concentrate efforts on over the next five years. By dedicating limited resources and funding to specific priority topics, we will be able to foster greater impact. The five flagship projects include:

1. Creating Sustainable Health Systems in a Climate Crisis
2. Putting "Oral Health is Health" into Action
3. Improving the Mental Health of People of African Descent
4. Addressing Inequities for Health and Resilience in an Aging Population
5. Designing Supportive Environments for Chronic Disease Prevention

FLAGSHIP PROJECT LEAD CRITERIA

- Each Flagship Project will have two Co– Leads to act as the strategic and operational leads. The Co-Leads ideally represent different Faculties to ensure multidisciplinary collaboration and sign on for the five year duration of the strategic plan
- Flagship Project Leads will *each* receive an initial stipend of $2000.00 to launch their Flagship Project
- Flagship Project Leads will receive ongoing in kind support from the HPI Secretariat to fulfill their duties
- Flagship Project Leads' eligibility and acceptance is decided by the HPI Scientific Director and HPI Managing Director
- Potential Flagship Project Leads are assessed by strength of their application and eligibility based upon the following criteria:
  - Must be an HPI Scholar in good standing
  - Must be fully committed to the responsibilities outlined on page 2
  - Must exhibit professional behaviour and ethical standards in the workplace

Membership Overview for HPI flagship project leads

Opportunities

HPI Flagship Project Leads will be given access to various supports, resources & activities:

- List status as HPI Flagship Project Lead in resume and in signature line on correspondence
- Receive a $2000 stipend from HPI to support responsibilities
- Access to a dedicated research facilitator to support major grants on the flagship project topic, traditional and non-traditional sources. If desired, the research facilitator can work with student scholars of the Leads to provide mentorship on grantsmanship, etc.
- Support for knowledge translation planning in flagship grants e.g.: HPI will provide Flagship Project Leads with access to templates and in-kind support to complete knowledge translation plans for grant capture
- Support for integrated knowledge translation (IKT) activities e.g.: HPI will connect Flagship Project Leads with system stakeholders and knowledge users and help to organize and host community roundtable discussions to facilitate opportunities for co-created solutions focused research
- Support for end of grant knowledge translation activities e.g.: HPI will host a "Masterclass" for each Flagship Project Topic (one per year) to disseminate findings to system stakeholders and knowledge users
- HPI will use various channels of communication to promote work

Responsibilities

HPI Flagship Project Leads are expected to:

- In conjunction with HPI, identify a team to work on the flagship project topic that you will be co-leading. Co-chair bi-monthly meetings with the team to determine priorities and progress. Create a 1, 3 and 5 year project plan.
- Report quarterly to HPI (using a pre-defined template) on progress against project plan for accountability purposes
- Be a lead applicant on a grant submission on the flagship project topic (minimum 1 grant per year)
- Be a lead reviewer on a grant submission on the flagship project topic (minimum 1 grant per year)
- Include a specific budget line on each grant submission for HPI; minimum 10% of received funds will be transferred to HPI to support its administration and function
- Recognize HPI's support on grant applications, publications and presentations; acknowledge affiliation in CVs and email signatures.
- Chair or participate in a HPI led roundtable discussions with community stakeholders on the flagship project topic (minimum 1 per year)
- Teach a module (1-3 hours) on the flagship project topic during an HPI Masterclass (or other related knowledge translation events -e.g. student seminar series, webinars, summer school, etc.) (minimum 1 per year)
- Promote HPI through social media, networking and media.

How to Apply?

We will be accepting applications for the first round of HPI Flagship Project Leads on or before April 30, 2020.
You will hear back within 4 weeks of application deadline. Your membership starts as soon as you are formally accepted.
There is a 1-year renewable membership for HPI Flagship Project Leads. You will need to reapply on annual basis by providing HPI with an updated CV annually (September 1) and highlighting evidence of fulfilling responsibilities.

Fill out the application on the next page and send to **hpi@dal.ca.**

HPI Flagship Project Lead Application

APPLICANT INFORMATION

SURNAME	GIVEN NAME(S)	TITLE

MAILING ADDRESS

DEPARTMENT	INSTITUTE/COMPANY/GROUP

STREET	CITY	PROVINCE	POSTAL CODE

OFFICE/LAB TELEPHONE	FAX NUMBER	E-MAIL

ACADEMIC DEGREES

CROSS-APPOINTMENTS

AREAS OF POPULATION HEALTH RESEARCH

RESEARCH CLASSIFICATION

POLICY   CLINICAL   SOCIAL   BEHAVIORAL

STATEMENT AND SIGNATURE OF APPLICANT

I HEREBY APPLY FOR MEMBERSHIP IN THE HEALTHY POPULATIONS INSTITUTE. I HAVE READ THE GUIDELINES AND UNDERSTAND THE PRIVILEGES AND RESPONSIBILITIES OF THIS CATEGORY OF MEMBERSHIP. BY TYPING MY NAME BELOW, I CERTIFY THAT THE INFORMATION STATED ABOVE IS TRUE.

DATE: SIGNATURE:

ENCLOSURES

O   CURRENT C.V. INCLUDING LIST OF PUBLICATIONS OR OTHER EVIDENCE OF RESEARCH ACTIVITY FOR THE LAST FIVE YEARS

O   A 1 PAGE OVERVIEW INDICATING(1) HOW YOUR RESEARCH CONNECTS WITH FLAGSHIP PROJECT TOPIC (2) YOUR VISION FOR THE FLAGSHIP PROJECT YOU'D BE LEADING: 1, 3 & 5 YEARS (3) RECOMMENDATIONS FOR TEAM MEMBERS (4) HOW YOU WILL WORK WITH HPI TO ACHIEVE MAXIMUM IMPACT

PLEASE SEND ELECTRONIC COPY OF DOCUMENTS AS A SINGLE PDF FILE IN ORDER (APPLICATION, CV & OVERVIEW) TO HPI@DAL.CA